

November 16, 2016	Regency Acres Public School	7:00-9:00 p.m.
Attendees (council members)	Lisa Leoni, Heather Deckert Judy Sandiford, Joan Lash, Carol McLeod, Kim Davies, Leah Clark, Jillian Snider, Sandy Kennedy, Diana Moniz, Kathy Duncan, Sophia Li	
Attendees (general)	Susan Patton, Norma Moffitt	
Regrets	Maryam Mogouei, Pat Morton, Rodney Mooy	
Welcome 7:05	Joan called the meeting to order and welcomed Alison Edwards from BOKS (Build Our Kids Success). Kathy pointed out some corrections in the minutes from October.	
Motion	A motion to approve the agenda was made by Leah and seconded by Kathy. A motion to approve the minutes with the corrections suggested was made by Sandy and seconded by Kathy.	
Presentation	<p>Alison Edwards from BOKS (Build Our Kids Success) presented an overview of the program. It is a free fitness program targeted towards students in Kindergarten-Grade 6. It includes resources, 24 weeks of curriculum and equipment that will be sent out once a school is registered. Norma Moffitt will be the school lead trainer and was planning on offering the program twice per week from 7:30-8:00 am beginning in January. She will also need parent volunteers as the goal would be for parent volunteers to take over the program after the initial session.</p> <p>Lisa explained that this model may not be allowed due to board policies regarding the before and after care program offered. Schools are not allowed to offer free programs targeted to the same age group as the child care program. Lisa and Alison will connect with the child care supervisor to discuss other options and models for the program.</p>	
Previous Business	<p><b>Pro Grant</b> Sandy reported that the Karyn Gordon presentation was very well received with a lot of positive feedback. There were approximately 85 people in attendance. Sandy thanked Lisa for allowing council to choose this presentation with the PRO Grant funds and will look into bringing her back in the future for another presentation on a different topic.</p>	
Principal's Report	<b>Staff Update</b>	

Lisa reported that Mrs. Walsh will be away until December 23. She is still looking for a suitable Long Term Occasional replacement. It is difficult to find a candidate with French qualifications.

**Report cards and interviews**

Report cards will be sent home on November 22. The school policy is that there should be no surprises. Teachers have already been in contact with parents of students who are struggling. There will be interviews: November 24 evening & November 25 morning. Parents can now call to book interviews via the office. The board rejected the use of a program that would have allowed parents to book an interview time online. Parents who are unable to attend Thursday or Friday should contact their child's teacher directly to arrange alternate times. Teachers who work Thursday evening will receive a half day of release time on Friday afternoon.

**Volunteers**

The volunteer form in the September package allows parents to indicate their area of interest in volunteering. Lisa uses this information to create a master list of potential volunteers which can be accessed when planning events and various lunches.

First time volunteers need a Vulnerable Sector Screening from York Region Police. This applies to even one day volunteers (such as field trips). Once this is submitted volunteers are required to submit an annual offence declaration. Lisa will also review the Volunteer Code of Ethics and have them sign the board confidentiality form. It is important that all volunteers respect the schools volunteer protocol and understand their role including the importance of confidentiality within the school. Some longtime volunteers have received forms to be updated.

When planning events, the volunteer list will be used and accessed in different ways. Jill (Healthy Schools Chair) oversees many events that are ongoing and repetitive with consistent teams. The volunteer requests will come from the parent leads for those events. Leah (Chair of Fundraising) has fewer events which are mostly large one-

	<p>time events and she requests the volunteers and then provides the event lead with a list of interested volunteers.</p> <p>Volunteers cannot be freely roaming the school or premises. It is expected that they will only access the areas of the school needed to complete their responsibilities. There is a new sign in the lobby requesting everyone to sign in. This is also linked to safety as the school needs to know who is in the building in order to do accurate head counts in the event of a fire drill or lockdown.</p>
<p>Staff Report</p>	<p><b>Yoga Night</b> Heather reported that Yoga Night is on November 29 from 5:30-7:30</p> <p><b>Farm to School</b> The next salad day will be Chicken Caesar Salad on December 6. The staff may make coupons to donate to salads to students in need. It was discussed that an option to donate a salad or donate a dollar be added to School Cash On-Line.</p> <p>Jill suggested that online dates need to be made explicit on the order form as often the dates are different.</p> <p><b>Student Council</b> Campaigning will begin for the executive positions with speeches and elections taking place next week. Once the executive is chosen there will be another round of elections for the ministers. The executive positions are open to students in grade 7 and 8 and voting is open to students in grades 4-8.</p>

<p>Financial Report</p>	<p>Carol reviewed the financial report. There are no major changes to the financial plan. It is difficult to compare the hot lunch revenue to last year due to monthly ordering this year. Carol will review pasta lunch and concession amounts and they will be updated. Popcorn sales have been slow so an email reminder will be sent out. Every item that is offered on line has a 3% fee attached to it even if it is paid in cash. The school is still waiting on board approval for some of the Makerspace items.</p>
<p>Fundraising Report</p>	<p><b>Halloween Boo-tique</b></p> <p>This raised \$435. Leah reported that it was busy every day. A special thank you to Sarah and Laura who did a great job running the shop and helping students find costumes and accessories.</p> <p><b>Festive Shop</b></p> <p>Leah has prepared a flyer to go up around the community and Sandy has prepared a flyer for the school. Donation drop off will be from November 28 to December 2. The Festive Shop will run on December 7 and December 8 with each class having a 40 minute period to shop. It will be open to parents and community members after school on December 8 and will be open to all student on December 9 if there are items remaining.</p> <p><b>Coupon Books</b></p> <p>Leah presented a new fundraising idea of coupon books. The company sources local deals and prints the booklets. Students sell the booklets for \$20 each and the school gets half of the cost. Council agreed that this was a good idea.</p> <p><b>Chapters Fundraiser</b></p> <p>Mrs. Claus has arranged a fundraiser at Chapters Newmarket on November 21. Mention Regency Acres at the cash register and a portion of the proceeds are donated back to the school.</p> <p><b>Food Drive</b></p> <p>The student council will be running a food drive in early December.</p> <p><b>Skyzone Program</b></p>

	<p>Skyzone trampoline runs a program where students receive a bookmark to read a certain number of books. Once they have read the required number of books they can exchange their bookmark for a free half hour of jumping.</p> <p><b>QSP</b> Diana exceeded the target and was given a standing ovation. Student participation and online sales have both increased. Magazines have decreased by 39% from last year and continue to decline as an industry. Council discussed this and agreed that other items need to increase in profile as magazine usage continues to decline. Cookie sales were down 22%, however gift items increased by 57% from last year. Diana would like to have a movie night as a thank you to families for participating in the fundraising. Joan thanked Diana for her work in organizing this fundraiser.</p>
<p>New Business</p>	<p><b>Cash On-Line</b> Jill suggested that all events for the month go on at the beginning of the month and that expiry dates need to be the same on-line as on the paper orders. Monthly hot lunch orders are challenging for the parent lead Caroline to reconcile. She previously tallied all orders 17 weeks at a time and now has to do it monthly. The menu will be reviewed to see if any items can be removed in order to allow a 6 or 8 week ordering block instead of 4 weeks. Also the program is being looked into to see about increasing the amount of orders per time (e.g. 2 or 3 months at a time).</p> <p><b>Drop Box</b> Jill and Sandy are creating a drop box for council to use in order to standardize communication. Forms can be stored here and accessed by anyone on council when preparing for an event.</p> <p><b>Sign Up Genius</b> Sandy has registered for this app to help sign up volunteers. So far she has received positive feedback around it.</p> <p><b>Parking/Kiss N' Ride</b></p>

	<p>Leah expressed concerns about the parking lot/kiss n' ride and parents not following the rules.</p> <p><b>Santa Claus Parade</b> Norma Moffitt will be taking a group of students to walk in the Santa Claus parade for Activate Aurora. She needs some parent volunteers to walk with them.</p> <p><b>Remembrance Day</b> Kathy thanked Lisa for inviting the senior centre to attend the Remembrance Day ceremony.</p> <p><b>Volleyball</b> Both the intermediate girls and boys teams won their area tournaments. Both teams will be moving on to regionals.</p>
9:13	Meeting adjourned at 9:13.